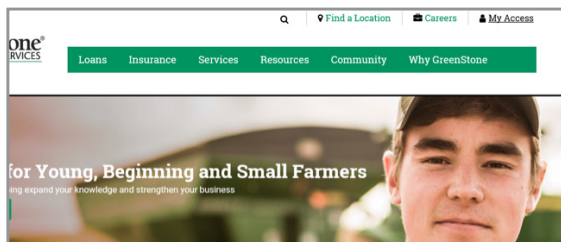


MY ACCESS ENROLLMENT GUIDE

Use this guide to enroll in My Access if you are an existing GreenStone customer or if you are a new customer and have received a passphrase from GreenStone. If you have submitted an Online Loan Request, click [here](#) for directions to complete your My Access enrollment upgrade.

CREATING AN ACCOUNT

1. Go to www.greenstonefcs.com and click on My Access in the upper right corner.



2. Select **Enroll Now!**

From drop-down menu, select whether enrolling as an Individual or Business, and enter the first and last name or business name, and email address.

Once this info has been submitted, you will see this pop-up.

3. Go to your email and click the link provided.

You will be prompted to create your username and password.

4. Next, set up three challenge questions for future identification verification.



5. You will then be asked to select your authentication phrase and image. Choose the image you prefer, and create a short, memorable phrase that describes the image.

My Access Enrollment

Authentication

Step One Step Two Step Three

Please select your authentication phrase and image. You will see these items each time you login to verify you have reached our secure site.

Authentication Phrase

Authentication Image

Back Next

6. To connect your GreenStone customer account, select yes when presented with the below question.

Were you provided a pass phrase or are a current customer of GreenStone?

Yes No

7. If you set up your My Access account as an individual, you will be required to enter the Social Security Number, and birthdate or customer number; or for a business, enter the Taxpayer Identification Number and customer number:

Before we can finish creating your account, we'll need some information from you. The following pages will ask for a few pieces of personal and loan information we can link to your GreenStone loan information.

Step One Step Two

Social Security Number is required. Also provide a Customer Number or Date of Birth.

Identity Type Social Security Number

Social Security Number

Customer Number

Date of Birth MM/DD/YYYY

Next Cancel Need Help?

8. The final step is to enter the passphrase provided by GreenStone, or loan number and principal balance. Loan number and principal balance can be found on your bill or statement.

Account Information

Step One Step Two

All fields are required

Type Passphrase

Passphrase

Submit Need Help?

9. Finally, review and accept the Terms of Service.

GreenStone Farm Credit Services, ACA/FLCA/PCA

Phone: 1-855-555-1234

General Email: support@greenstonefcs.com

Financial Information: MyAccessInfo@greenstonefcs.com

My Access: MyAccessHelp@greenstonefcs.com

Privacy: MyAccessHelp@greenstonefcs.com or 1-855-895-2761

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Last Revised and Effective: August 4, 2017

Accept Decline Submit

10. You are now enrolled in My Access, with access to options such as: Online Banking, Loan Dashboard, My Documents, File Exchange, My Alerts and My Profile.

For more information or assistance with creating a My Access online account, contact your local GreenStone office at 800-444-3276 or contact My Access support 855-895-2761 or myaccess@greenstonefcs.com